

2023 Rules of Participation for A Fair in the Park

Please read and understand the rules of our show. These rules are to assure that our show runs smoothly for everyone. Acceptance and payment constitutes a commitment to AFIP and no refunds will be given. A \$35 fee is charged each time a check is returned by your bank. Images of artwork and a short bio/artist's statement will be posted on AFIP website and may be used for promotional purposes.

Accepted Categories:

- Clay
- Fiber
- Glass
- Jewelry-precious (silver and gold)
- Jewelry-non precious
- Metal
- Mixed-Media
- Wood
- 2D Visual Arts (including but not limited to Photography, Etchings, Lithographs, Silkscreens and Paintings).
- Leather
- Each artist may exhibit work only in the medium for which they have been accepted. To exhibit work in more than one medium, an artist must submit four (4) images in each category of work, one **outdoor** booth shot image showing three (3) sides and include a \$25 application fee for each category. Only artists who have been accepted in the jewelry category may display or sell jewelry during AFIP. For example, a potter wishing to sell jewelry must apply in both the ceramic and the jewelry categories. This applies to members as well as non members.

Insurance and Tax Liability:

- AFIP and The Craftsmen's Guild of Pittsburgh assumes no responsibility for loss or damage to work, or liability for any transaction or incident.
- Each applicant assumes complete responsibility for installing, protecting, handling, selling, and removing all exhibitions on a daily basis.

- Exhibitors are responsible for collection and payment of PA and City of Pittsburgh sales taxes. Sales tax for Allegheny County is 7%.
- Upon acceptance, artists must provide AFIP with an appropriate Certificate of Insurance, naming 'A Fair in the Park' as an additional insured pursuant to a general liability insurance policy that includes coverage for damages with a minimum coverage of \$500,000.
- Our parking policy will be strictly enforced. You must park your vehicle in the parking lot you are assigned to. Please note these lots are for Saturday and Sunday only; Friday you must park outside of the no parking zone on the map provided in your check-in packets. You will be required to provide your license plate number and make/model of the car that you will be using at AFIP on your acceptance form.

Booth and Set Up:

- All booths must be set up for the full length of A Fair in the Park (AFIP).
- Commercial grade white tents provided by the artist, 10x10 only.
- Booth fees are \$450.
- Electricity is not provided and generators are not permitted.
- All artwork must be confined within your 10x10 area, look attractive, professional and be kept clear of clutter. Boxes or containers should be stowed out of sight.
- 40-50 lb. tent weights are required to properly secure each leg. **Tent stakes are not permitted** per City Park regulations. Awnings should extend no more than 3 feet.
- All artist booths must be dismantled and removed from the park by 7:30 p.m. Sunday evening.
- Booth space layout is determined by the Fair Director and is final.

Vehicles:

- Vehicles are not permitted on the grounds of AFIP during show hours or on the grass if muddy.
- Vehicles are permitted on the paved walkways during load in and load out.
- No vehicles are allowed on the grounds until 30 minutes after the close of the festival.

Artist Work:

1. All work must be conceived, designed and executed by the participating artist.

2. All work must be signed and, where possible, dated by the artist.
3. Exhibiting artists must be present all three (3) days of the show.
4. The works shown in your booth should reflect the work submitted for jurying. Jury images will be compared by the Quantity and Standards Committee to the work displayed in your booth to ensure consistency of style and craftsmanship. You may be asked to remove all items that do not comply.
5. Items that will NOT be accepted include work produced from kits, commercial molds or patterns. Also not accepted are buy-sell, mass produced items and crafts including but not limited to flower arrangements, soap, candles, origami or decoupage.
6. Works created using computer aided technologies such as 3D printing or CNC tooling where in these technologies are used in place of the artist's hand in creating the final piece are not permitted.
7. Agents, dealers, production studios or vendors of commercial or mass produced items are not permitted.
8. Photo mechanical (offset), giclee or other reproductions may not be 25% of the work offered for sale and must be clearly signed, dated and numbered in such a way that leaves no doubt they are reproductions. This rule applies to 2D artists. No other medium is permitted to sell mass produced, high-volume objects derived from their work including but not limited to notecards, postcards, calendars, posters, buttons or magnets.
9. Only artists who have been accepted in the jewelry category may display or sell jewelry of any kind at A Fair in the Park.
10. Sales, seconds or damaged artwork are not permitted.
11. Medium Definitions and restrictions
 - a. Clay - All original clay and porcelain work, other than jewelry, accepted in this category. If multiple pieces of the same design are displayed, the artist must sign each piece. Machine made, mass produced work is not permitted. Embellishment of manufactured materials is not permitted.
 - b. Fiber - All works crafted from fibers, including basketry, embroidery, weaving, tapestry, and paper making. No commercially machine-tooled, machine-screened patterns or miscellaneous forms of mass production

are permitted. Embellishment of manufactured materials is not permitted, except where the major impact of the piece is the artist's original work. Examples of this include eco-printing and shibori dyeing. Hardware such as zippers and buttons may be incorporated but must clearly play a subordinate role in the finished piece.

- c. Glass - Glass works that are functional or decorative by design, other than jewelry, and are kiln-formed or have been crafted by glass blowing, fusing, stained glass, flame working or casting. Works may be etched or engraved. Embellishment of manufactured materials is not permitted. No forms of mass production are permitted.
- d. Jewelry - precious (silver and gold) - All works crafted by, but not limited to, hot or cold fabricating, forming, casting and stone setting. No machine made, commercial casts, molds or production studio work is permitted. Multiple castings of a design are permitted only when the castings are of the artist's original work. Limited use of premade materials such as beads or findings is permitted. The major impact of the piece must be the original work of the artist. Embellishment of manufactured materials is not permitted.
- e. Jewelry - non precious - Jewelry crafted from copper, brass, glass, clay, fiber, paper, plastic or other materials. All works crafted by, but not limited to, hot or cold fabricating, forming casting and stone setting. No machine made, commercial casts, molds or production studio work is permitted. Multiple castings of a design are permitted only when the castings are of the artist's original work. Limited use of pre-made material such as beads or findings is permitted. The major impact of the piece must be the original work of the artist. Mixed media is permitted, however works produced must exhibit quality design and artistry, and the final product must be an entirely new piece. Embellishment of manufactured materials is not permitted.
- f. Metal - Includes all non-jewelry work crafted from metal. No production studio work is permitted. Embellishment of manufactured materials is not permitted.
- g. Mixed Media - Works that incorporate more than one type of physical material in their production. Works produced from found objects must exhibit quality design and artistry, and the final product must be an entirely new piece. Jewelry is not permitted.
- h. Leather - Works where the primary material is leather including belts, handbags, wearables and sculptural work. All factory produced items

regardless of additional modifications or enhancements by the artist are not permitted.

- i. Wood - Original works that are hand tooled, machine worked, turned or carved. Embellishment of manufactured wood items and mass production are not permitted.
- j. 2D Visual Arts - Works created by, but no limited to, photography (digital and film), printmaking techniques (lithography, etching, engraving, silkscreening), painting, drawing and digital imagery.
 - i. Painting and Drawing - All original works must be signed and dated by the artist. Reproductions of original works (including prints or gallery canvas) must also be marked as such and numbered in limited edition.
 - ii. Photography -Photographic prints made from the artist's original image (e.g., film or digital) which have been processed by the artist or under their direct supervision, are included in this category. Images printed through software such as photoshop are to be entered in this category, not digital. All images must be signed, dated and numbered in limited edition.
 - iii. Printmaking - Original works created by hand by the artist. All prints must be signed, dated and numbered in limited edition. Photo mechanical, giclee or digital reproductions of original works must be marked as such and limited to 25% of works in the booth.
 - iv. Digital art - Original works utilizing computer software solely to create, design and produce works. Work must be signed, dated and numbered in limited edition.

Fair Conduct:

- The Craftsmen's Guild of Pittsburgh reserves the right to remove any artist that violates the rules of participation. The decision of the board is final and non-negotiable.
- Artists who fail to cooperate with the Fair Director or follow the rules of participation as set forth in this application will not be accepted into future AFIP shows.
- Artists are expected to act professionally toward fellow artists and patrons. Swearing, bullying, name calling and/or argumentative statements will be grounds for removal.

- Any concerns with outside vendors (food, music, sponsors) will be addressed to and by the Fair Director only.
- Exhibitors may not bring pets to AFIP. Only licensed service animals will be allowed.
- No drones are permitted during AFIP hours.
- Camping is **not** permitted per Pittsburgh City Park regulations.
- **NO SMOKING.** Smoking is not permitted per Pittsburgh City Park regulations.
- In the event the Board of Directors deems it necessary to close the Fair due to circumstances beyond our control, **it will be mandatory that all artists comply with the timeline determined to close down and load out without exception.** No refunds will be given.